

### Mandatory Disclosure

1	Name of the Institution	SWAMI DEVI DYAL INSTITUTE OF PHARMACY
	Address of the institute	VILLAGE GOLPURA, TEHSIL BARWALA DISTT PANCHKULA
	City & Pin Code	BARWALA -134118
	State/ UT	HARYANA
	Longitude & Latitude	Longitude -76,59,47      Latitude-30,30,8
	Phone number with STD code	01734-258194
	Fax Number with STD code	01734-258298
	Office Hours at the Institution	9:00 am to 4:00 pm
	Academic Hours at the Institution	9:00 am to 4:00 pm
	Email	<a href="mailto:sddip_panchkula@yahoo.com">sddip_panchkula@yahoo.com</a>
	Website	<a href="http://www.sddgpi.com">www.sddgpi.com</a>
	Nearest Railway Station (dist in Km)	Ambala (38 km)
	Nearest Airport (dist in Km)	Chandigarh (45 km)
	Type of Institution	Private - Self Financed
	Category (1) of the institute	Non-Minority
	Category (2) of the institute	Co-Ed
	Name of the organization running the Institute	Swami Devi Dyal Hi-Tech Education Academy
	Type of Organization	Society
	Address of the organization	VILLAGE GOLPURA, TEHSIL BARWALA DISTT PANCHKULA
	Registered with	Tehsil, Registrar Barwala
	Registration Date	<b>30/08/2000</b>
	Website of the organization	<a href="http://www.sddgpi.com">www.sddgpi.com</a>
2	Name of the affiliating University Address  Website	Haryana State Board of Technical Education Bays 7-12, Sector -4 Panchkula <a href="http://www.hsbte.org.in">www.hsbte.org.in</a>

3.	Name of Principal/ Director	Dr. Sameer Sapra
	Exact Designation	Principal
	Phone Number with STD Code	9316854615
	Fax Number with STD code	01734-258298
	Email	<a href="mailto:sddip_panchkula@yahoo.com">sddip_panchkula@yahoo.com</a>
	Highest Degree	Ph.D (Pharmachemistry)
	Field of Specialization	Pharmachemistry

#### 4. (a) Governing Board of Members

S.No	Name of the Members of the Trust / Society / Company	Designation in the Trust / Society / Company	Qualification	Experience in running higher educational, technical or other professional institutions (in years)
1	Sh. Ashok Kumar Jindal	President	Graduate	25 Years
2	Er. Moti Lal Jindal	Vice President	Diploma in Engg.	25 Years
3	Sh. Amit Jindal	General Secretary	Graduate	20 Years
4	Sh. Pardeep Aggarwal	Member	Graduate	11 Years
5	Sh. Megh Raj	Member	Graduate	11 Years
6	Dr. Maninder Karan	Educationalist	Ph.D	25 Years
7	Dr.Pooja Arora	Educationalist	Ph.D	18 Years
8	Brig. N.P.Sharma	Educationalist	Ph.D	32 Years
9	Dr.Savita	Educationalist	Ph.D	20 Years
10	Dr.Yash Paul	Educationalist	MDS	28 Years

(b) Frequency of meetings & Date of last meeting: Once in a Year,

(c) Organizational Chart:

**Administrative:**

**As Follows**

- President , BOG
- Vice-President
- General Secretary
- Director/Dean
- Registrar/ Accountant
- Administrative and Ministerial Staff

## **Academic**

- Director/Principal
- Faculty
- Technical/ Supporting Staff

### **(d) Nature and Extent of involvement of faculty and students in academic affairs/ improvements**

Academic Calendar is made for each semester/year with full involvement of teaching faculty.

- Every year, seminars/conferences are arranged on Emerging Pharmaceutical trends using organizational skills of teaching faculty and the students.
- In every semester/year, student feedback is taken.
- Students also send e-mail to Principal/Secretary informing their problems and indicate the kind of improvements required.
- Tutorial and laboratory groups of 15-20 students have been made for more effective interaction between teachers and the students.
- Several teachers have been included as members of various committees such as Anti ragging committee Board, Gender Sensitization Committee, , IQAC, , SC/ST Committee etc.

### **(e) Mechanism/Norms & Procedure for democratic/good Governance:**

- Periodic feedback from the students is obtained and analyzed at the Senior Level.
- The feedback is not a parameter for any punitive action, but only for remedial measures.
- Periodic meetings are held at department level with the teaching / non-teaching staff, at Principal's level/General Secretary's level with Chairpersons/HODs to discuss various issues and evolve a consensus before implementing new systems or before modifying existing systems and procedures.

### **(f) Student Feedback on Institutional Governance/faculty performance**

- In every semester/year, student feedback is taken.

### **(g) Grievance Redressal mechanism for faculty, staff and students**

- Service Rules have been framed and are in use concerning service conditions of the Teaching and non-teaching staff • Discipline rules, library rules, hostel rules have also been framed for the students and have been implemented

### **(h) Establishment of Anti-Ragging Committee**

• As per the directions of Supreme Court of India/UGC, the college has formed the Anti ragging committee and squad for overseeing the implementation of the provisions of the verdict.

### **(i) Establishment of Grievance Redressal Committee in the Institute**

According to the UGC (Grievance Redressal) Regulations, 2018 the institute has constituted the Grievance Redressal Committee. The committee aims to look into the complaints lodged by students and redress it as per requirement.

### **(j) Establishment of Internal Complaint Committee**

In accordance of Section 29 of Sexual harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013 the Internal Complaint committee has been constituted in the Institute.

### **(k) Establishment of Committee for SC/ST**

• As per AICTE Approval process Handbook & Schedule caste and Schedule Tribes Act,1989 dated 11-09-1989, the committee for SC/ST has been constituted to resolve all the affairs related to SC/St students and employees of the institute.

### **(l) Internal Quality Assurance Committee**

• The Internal Quality Assurance (IQAC) has been constituted to ensure the quality of academia and other related aspects

### 5. Programmes

- Total number of Courses -02
- For each Programme the following details are to be given:
- Name: **B.Pharmacy and D.Pharmacy**
- Number of seats: **60 EACH**
- Duration: **04 Years for B.Pharmacy and 02 years for D.Pharmacy**
- Cut off marks/rank of admission during the last three years: **78% For B.pharmacy and 80% for D.Pharmacy**
- Fee: **50000+other charges for B.Pharmacy and 18000+other charges for D.Pharmacy**
- Placement Facilities: **Common campus placement cell**
- Campus placement in last three years with minimum salary, maximum salary and average salary: Ind swifts,symbiosis, Satiare research and infotech ltd. Max salary 20,000.

### 6. Faculty

Sr. NO	Name	Designation	Qualification	Experience
1.	Dr. Sameer Sapra	Principal	M.Pharmacy, Phd.	15 years
2.	Mrs. Mamta Saini	HOD	M.Pharmacy	13 years
3.	Mrs. Monika Sharma	Senior Staff, Assistant Professor	M.Pharmacy	10 years
4	Mrs. Annu	Assistant Professor	M.Pharmacy	2 years
5.	Ms. Ruhani	Assistant Professor	B.Pharmacy	1.7 years
6	Ms. Anchal	Assistant Professor	B.Pharmacy	1.7 years
7.	Ms. Ujjwal	Lecturer	B.Pharmacy	06 month
8.	Anjali Garg	Assistant Professor	M.Pharmacy	1 yr

### 7. Profile of Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

- i. Name **Dr. Sameer Sapra**
- ii. Date of Birth **09/06/1985**
- iii. Education Qualifications **M.Pharmacy, Phd**
- iv. Work Experience **15 years**
  - Teaching **14 years**
  - Research **00**
  - Industry **01 years**
  - others
- v. Area of Specialization **Pharmachemistry**
- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance **Total 31**
  - No. of papers published in National/ International Journals/ Conferences **20**
  - Master
  - Ph.D.
- viii. Projects Carried out
- ix. Patents **02**
- x. Technology Transfer
- xi. Research Publications **10**

**xii.** No. of Books published with detail

8. **Fee** : 18,000+other charges  
**Hostel fee** 54,000 per year

**9. ADMISSIONS**

Year	Seats
2020-2021	60+3
2021-2022	60+3
2022-2023	59

**10. ADMISISON PROCEDURE**

The admissions are conducted by Online off campus counseling conducted by the Haryana State Counseling Society (HSCS) for seats of all categories. This admission is done purely on the basis of Ranks obtained as per HSBTE for 75% seats and 25% seats are to be filled by Management. (as per HSTES)

**11. Infrastructural Information:**

**Building Detail:**

Particulars	Total Area Available
Total Built up area planned (sq.mts)	<b>6675 sq.mtr.</b>
Total Built up area ready (sq.mts)	<b>6675 sq.mtr.</b>
Total Instructional area (Carpet Area) ready in (sq.mts)	<b>1710 sq.mtr</b>
Total Administrative Area (Carpet Area) ready in(sq.mts)	<b>795 sq.mtr.</b>
Total Amenities (Carpet Area) ) ready in(sq.mts)	<b>2620 sq.mtr.</b>

**Classroom/ Tutorial Room facilities & Instructional Area for the existing programme(s)**

Particulars	Number of rooms		Carpet area of each room
	Requirement as per norms	Available in the institution	Requirement as per norms
Class Rooms	02	02	70
Tutorial Hall	01	01	60
Drawing Hall (*)	N.A.	1	
Computer Centre	1	1	80
Library	1	1	160

**Library Details:**

- A. Total area of the library: 160 sq. mtr.
- B. Seating capacity of the library: 120
- C. Reprographic facility (yes / No) : Yes
- D. Working hours of library: 9 AM to 4 p.m
- E. Library Networking facility (yes /No): Yes

**I. Details of Books/ Journals in Library**

S. No	Courses	No. of Titles of The Books	Number of Volumes	Journals	
				National	International
1	Books are used in combined way in all courses	8040	768	20	393 E-Journal

**Auditorium/ Seminar Halls:** Institute has Auditorium/Seminar Hall of 300.00 Sq. Meter

**Cafeteria:** Institute has Canteen of 160.00 Square Meter.

**Indoor Sports Facilities:** Institute has Table tennis Court, Chess, Carom, Badminton etc.

**Outdoor Sports Facilities:** Institute has a large ground for outdoor games like cricket, Football, Athletic activities, Volley ball etc

**Boy's Hostel:** Institute has three Boys' Hostel with a total capacity of 200

students.**Girls' Hostel:** Institute has two Girl's Hostel with a total capacity of 200 students

**Medical & Other Facilities at Hostel:** Institute has One hospital with 100 beds.



## 12. Laboratory and Workshop

### PHARMACEUTICS DEPARTMENT

1. Ball Mill
2. Hand Operated tablet machines
3. Tablet coating Pan unit hot air blower
4. Polishing Pan Laboratory Size.
5. Disintegration Test Unit.
6. Dissolution Test Apparatus
7. Friability Tester
8. Collapsible Tube filling and sealing equipment.
9. Capsule filling machine (Laboratory size)
10. Distillation Apparatus
11. Water Deionization Unit
12. Ampoule washing machine
13. Ampoule filling and sealing machine.
14. Hot Air Oven.
15. Aseptic cabinet
16. Ampoule clarity test equipments
17. Tincture Press
18. Tablet counter small size
19. Digital Balance
20. Millipore Filters 3 grades
21. Blender
22. Sieve sets
23. Laboratory centrifuge
24. Ointments Slabs
25. Ointment Spatulas
26. Mortar and Pestle (Porcelain)
27. Mortar and Pestle (Glass)
28. Suppository Moulds (2 Size)
29. Suppository Moulds (4 Size)
30. Suppository Moulds (6 Size)
31. Bottle Washing Machine
32. Filling Machine
33. Autoclave
34. Membrane filter
35. Sintered glass funnel with complete filtering unit
36. Surgical dressings
37. Hardness Tester
38. Magnetic Stirrer
39. Tray Dryer (8 Capacity)
40. Double Cone Blender
41. Steam Distillation Still
42. Bottle Sealing Machine.
43. Capsule Counter
44. Humidity Control Oven
45. Ostwald's Viscometer
46. Desiccators

47. Suppository Moulds

**All Purpose Apparatus PHARMACEUTICAL CHEMISTRY DEPARTMENT**

1. Colorimeter
2. Watch Glasses
3. pH Meter
4. Heating Mantle
5. Micropipettes (Multichannelled)
6. Micro centrifuge
7. Reflux Flask with condenser
8. Analytical Balance
9. Muffle Furnace
10. Magnetic Stirrers
11. Burettes
12. Arsenic Limit test Apparatus 1
3. Nessler Cylinders
14. Homogenizer
15. Hot Plate
16. Gel Electrophoresis
17. Refrigerated Centrifuge
18. Incubator Water Bath
19. UV-Visible Spectrophotometer.
20. Flourimeter
21. Nephelo Turbidimeter
22. Potentiometer
23. Conductivity meter
24. Ion Exchanger
25. Refractometer
26. Polarimeter
27. Atomic Model Sets
28. Electronic Balance
29. Periodic Table chart

**APHE/PHARMACOLOGY DEPARTMENT**

1. Haemoglobinometer
2. Student's Organ Bath
3. Histological Slides
4. Haemocytometer
5. Frog Boards
6. Dissection Trays
7. Aeration Tube
8. Telethermometer Single
9. Pole Climbing Apparatus
10. Simple Livers
11. Starling Heart Liver
12. Aerators
13. Dissecting Instruments
14. Balance for weighing Animals
15. Actophotometer
16. Analgesiometer
17. Thermometers
18. Plastic Animal Cages

19. Double Unit Organ Bath with Thermostat
20. Human Skelton
21. Anatomical Specimens (Heart, Brain, Eye, Ear)
22. Electro-convulsiometer
23. Stop Watches
24. Projection Microscope
25. Clamp, Bossheads and Screw Clips
26. Slides
27. Hutchinson's Spirometer
28. Muscle electrodes
29. Lucas Moist Chamber
30. Myographic Lever
31. Stimulator
32. Sherrington's Kymograph Machine
33. Sherrington Drum
34. Perspex bath assembly
35. Haemostatic Artery Forceps
36. ESR Stands

**PHARMACOGNOSY DEPARTMENT**

1. Microscopes
2. Tissue Culture Station
3. Micropipettes (Single Channelled)
4. Soxhlet Apparatus
5. B.O.D Incubator
6. Colony Counter
7. Zone Reader
8. Laminar Air Flow
9. Clavenger's Apparatus

**13. COMPUTATIONAL FACILITIES**

Internet Bandwidth	32 Mpbs
Total Number of Systems connected to LAN	36
Major Software Packages Available	11
Innovative Cell Available Social Media Cell	Available

#### 14. TEACHING LEARNING PROCESS

Curricula and Syllabus for each course is approved by Board	YES
Academic Calendar of The University	YES
Academic Time Table with names of faculty	YES
Teaching Load of Faculty	YES
Internal Continuous Evaluation system As per	HSBTE Norms
Student Assessment of Faculty System Feedback forms	Available